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**Junior Quantity Surveyor / Project manager Required**

**Closing Date 11th March 2020**

**£25,000.00 - £35,000.00 per annum**

**Location** – No Fixed Location, required to work in South London and Surrounding Home Counties. Head Office is; Coulsdon, Surrey.

**Start Date** – as soon as possible

**Must hold a Full UK Driving License**

Vidette is looking to recruit a Junior Quantity Surveyor / Project Manager to join the business. The appropriate candidate must hold experience within the field stated.

Since its launch in 1997, Vidette UK LTD has grown significantly in its time and has fast become one of the leading names in Pub Refurbishment and reactive/planned maintenance in the South East of London. We take exceptional pride in our ability to train and promote our staff from apprentice level through the ranks to site/office management.

**Roles and Responsibilities:**

* Work with the Contracts Manager to maintain site programmes
* You will be responsible for assisting in programming/planning of the initial set up of new sites.
* Visiting site and Reporting back to contracts manager on progress
* Assisting with Commercial duties
* Assisting with tender returns
* Assisting with Health and safety requirements
* Generally assisting your manager with day to day tasks as required.

**The Candidate will:**

* Have a can do/ will do attitude
* Become a reliable and trusted member of the Contract Services Team
* Be constantly searching for improvements
* Understands the implications to the business if procedures/policies are not being followed
* Ability to build strong relations with all stakeholders
* Effective time management and prioritisation of workload to ensure that deadlines are met

**Benefits:**

* Company Vehicle
* Fuel Card
* Excellent rate of pay dependent on experience
* In house training
* Statutory Holiday
* Opportunities for annual bonus/salary reviews
* Uniform
* Set working hours per week

If you would like to apply please send your CV / Candidate Information to the email address below.

Contact – Amie Frazer

Reference – Junior Quantity Surveyor / Project Manager

Email – [amie@vidette.co.uk](mailto:amie@vidette.co.uk)

Phone – 020 8763 8896